



## Private Dining

### Terms & Conditions of Contract

#### Minimum Food & Beverage Spend Required

Brunch: \$1200.00 + \$250.00 room fee, 20% service charge and NYS sales tax  
Sunday-Thursday PM: \$1500.00 + \$250.00 room fee, 20% service charge and NYS sales tax  
Friday/Saturday PM: \$1800.00 + \$250.00 room fee, 20% service charge and NYS sales tax

**\*exceptions can be considered based on availability\***

- Your reservation begins and ends at the times stated in your invoice – not from the time of arrival. This includes any delays that result from requests to adjust our pre-set course times. After your scheduled finish time, an hourly charge will be applied for each server as well as any food and beverage consumed.
- Final headcount is required by 4pm the day before your event. This is the minimum number of guests you will be charged for. Any additional guests will be added to the final balance.
- A maximum of 3 hosts are allowed to arrive no earlier than 30 minutes before the event start time for light decoration. All other guests will be asked to wait outside until your event starts.
- The bar will close 15 minutes prior to the end of the event, and the last call will be announced 15 minutes prior to the closing. A 20% service charge will be added to all 'a la carte' bar tabs.
- A \$250 room rental fee plus a service charge for staff will be added to the final invoice. **The service charge covers the hourly rate + gratuity for servers & support staff and is usually based on 20% of the pre-tax total for food and beverage.** If the 20% charge does not cover staffing costs, a flat fee based on the industry standard rate of \$40.00 per hour for servers & \$20.00 per hour for support staff will be added and includes set up and breakdown of the room which usually totals 5-6 hours including your 3 hour event. Staffing of servers and support staff is determined based upon the number of guests.
- Outside food and alcohol is not permitted in the room. The exception being a personalized dessert for which a \$3.00 plate charge will be added for each guest.
- A 50% deposit confirms your reservation. All deposits are non-refundable. A complete cancellation results in a loss of the deposit. The balance is due at the completion of the event. A credit card number will be kept on file for any incidentals or overages.
- Prices are subject to change but are guaranteed 30 days in advance of your event.

**I have read and understood the above Terms & Conditions and I acknowledge that payment of a 50% deposit through Square constitutes an acceptance of the contract with Dino Restaurant Private Dining and acts as my signature confirming the above.**